#### PRIVACY POLICY

In Zarja grupa d.o.o. we respect your privacy and take the privacy of your personal data seriously. Therefore, this Privacy Policy is intended to give you an insight into how we collect personal information, how we use them, and where we safely store them.

When and why we collect personal information

Information we collect

Zarja grupa d.o.o. collects personal information in certain areas of the page when you send us an e-mail or when you give us feedback. Website usage information is collected using cookies. Find out more about cookies in the "Cookie Policy" section.

The collected personal information may include the information you provide, such as your first and last name, home address, e-mail address, and phone number. Only Zarja grupa d.o.o. or company employees may contact you via that email address or phone number. We will use that address to send you an email referring to your query.

We can also automatically collect information about the devices you use to interact with our site. The information that we collect automatically may include an IP address, device identifier, web browser, and the browsing information collected through cookies, network beacons, pixels, unencrypted gifs, and other similar technologies on our site. We can also automatically collect information about how you use pages, for example, what you searched and viewed on the site. The automatically collected information will be linked to the personal information you provided voluntarily.

### Information use

The personal information we collect can be used where we have your specific consent to do so or where Zarja grupa d.o.o. has a legitimate interest or other legal basis for processing such data. In some situations, collecting personal information may be necessary for the operation of pages or to provide certain services. Zarja grupa d.o.o. uses your personal information to meet your information requests, process your requests for our services, customize the content you browse or receive on the site, evaluate and improve our services, recruit and evaluate job candidates,

analyze performance and site functioning, apply contracts of Zarja grupa d.o.o. and accomplish other purposes that you may initiate or request. We can keep some of your personal information in the file and use them to contact you.

Zarja grupa d.o.o. can use first and third-party cookies and other tracking technologies to manage our site and our services and gather the analytics on how we use them. The cookie information contained in this text is also applied to these other tracking technologies. See our Cookie Policy for more details regarding cookie usage.

# Data recipients and data transmissions

Zarja grupa d.o.o. will not intentionally disclose or transfer (and shall take reasonable steps to prevent unauthorized or accidental disclosure) your personal information to third parties without your consent, either for marketing purposes or for any other purpose of this third party, except in the following cases. Zarja grupa d.o.o. may give access to your personal information to third party service providers engaged by Zarja grupa d.o.o. for the provision of site-specific services, provided that such third-party service providers first agree to maintain the strict confidentiality of such information and provide the same level of data security that is provided by Zarja grupa d.o.o.

In addition, we can disclose information about you:

- if this is required by law or by a legal procedure,
- to law enforcement agencies or other government officials,
- if disclosure is necessary to protect a person's vital interests,
- for the application of the Terms of Use

We maintain procedures that are designed to ensure the consistency of personal data processing by third-party service providers with this Privacy Policy and to protect the confidentiality, availability and integrity of your personal information.

In addition, in the event of reorganization, merger, sale, joint venture, transfer of a contract or other transfer or disposal of the overall or part of our business, we may disclose or transfer your personal information.

# Third-party site links

As a service to our users, Zarja grupa d.o.o. can provide links to third-party web pages or information. If you use such links, you will leave these pages. Such links do not represent nor imply an approval, sponsorship or recommendation of a third party, or of third-party web pages, or information contained therein by Zarja grupa d.o.o. and the company Zarja grupa d.o.o. shall not be responsible for your use of these. Such use is subject to the terms of use and privacy policies applicable to those sites.

# Security

Zarja grupa d.o.o. has applied the generally accepted standards of technological and operational security to protect personal data from loss, abuse, alteration or destruction. Only authorized personnel of Zarja grupa d.o.o. has access to personal information, and these employees are obliged to keep the confidentiality of such information. However, despite these precautionary measures, Zarja grupa d.o.o. cannot guarantee that unauthorized persons will not access your personal information.

## Data retention policy

Zarja grupa d.o.o. retains personal data, as appropriate, for the duration of a relevant business relationship. We may also keep personal information longer than the business relationship duration if we need to keep it in order to protect ourselves against legal claims, use them for history analysis or records, or in accordance with our policies and information management schedules. If you request to delete your personal information, Zarja grupa d.o.o. will make all reasonable attempts to entirely delete all copies of your information. For access, correction, or deletion requests, see "Your Rights" in this text.

### Children

The site is not intended for young persons under the age of 18 and Zarja grupa d.o.o. does not collect intentionally or keep personal information about persons younger than that age.

Your rights

Where prescribed by local law, you have the right to request access to your personal information

we collect for the purposes of reviewing, modifying or requesting deletion of data. You also have

the right to request a copy of your personal information we have collected about you and request

correction of all incorrect statements. In certain circumstances, you may also request to stop

processing your personal information.

If you would like to submit a request for access, review or correction of personal information we

have collected about you or discuss how we process your personal information, please contact us

at <a href="mailto:info@zarja.hr">info@zarja.hr</a>. To protect your privacy and security, we will take all reasonable steps to verify

your identity before we grant you access to your personal information. We will make all

reasonable attempts to investigate, meet or otherwise respond to your requirements as provided

by the applicable law. Various laws may prevent us from providing access to your personal

information or in the full respect of your request, depending on the circumstances and the

request, for example, where disclosure of your information may reveal another person's identity.

We reserve the right to charge an appropriate fee for your request fulfillment in cases where this

is permitted by the applicable law and / or reject your requests in cases where they may be

unfounded and / or excessive or otherwise unacceptable or unjustified under the applicable law.

In addition, in cases where permitted by the applicable law, you have the right to file a complaint

with the competent data protection authority.

Consent; Privacy Policy Amendments

By using the site, you consent to our collection, use and storage of your personal information as

described in this text and elsewhere on the site. We reserve the right to make changes to this

Privacy Policy from time to time. We will notify you of any such changes by updating this text. If

we make material changes to this text that enhance our rights to use the personal information we

have previously collected about you, we shall collect your consent either by email at your

registered email address or by posting an announcement of the amendments on our site.

Contact us

If you have any questions, please contact us at: info@zarja.hr.